



Blind Anglers International Tournament

BAIT

Operations Manual

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1. PURPOSE

The purpose of this document is to provide a term of reference for Lions members and volunteers working on the BAIT Committee and to bring together a list of BAIT committee duties in one location to ease succession planning. This will allow current and future committees to offer BAIT tournaments that run as smoothly as possible.

Section 2 describes in more detail what BAIT is all about and how it started. Section 3 provides a synopsis of the duties of all committee members. Section 4 supplies the names of the committee chairs and contacts. Appendix A lists supplementary documents that can be used by the BAIT committee.

It is also the intent of this document to allow for the continuous improvement of the BAIT tournament by releasing occasional updates. If you would like any modifications to be made to this document, please supply your suggestions to:

Lion James Johnston
529 Laroche Crescent
Chalk River, Ontario
K0J 1J0
Telephone: (613)589-2092
E-Mail: james.johnston@magma.ca

2. THE LIONS BAIT STORY

The Lions Blind Anglers International (formally Integrated) Tournament (BAIT) was developed by the Lions Clubs of District A-4 (Eastern Ontario and Western Quebec) to provide an opportunity, at no cost, for fun and excitement for legally blind people. In addition, it was intended to be an effective mechanism for their rehabilitation. The physical consequences of blindness can be imagined by most people and today a variety of aids and devices are available to get around many of the difficulties presented by the disability. However, the emotional consequences are almost impossible to imagine and much more difficult to deal with. These difficulties often include depression, anxiety and a tendency to withdraw within oneself and hibernate. The Lions BAIT contributes greatly towards the resolution of these emotional problems among the blind.

The Lions BAIT "hooks" up blind people with top professional anglers to compete in a high-class fishing tournament each spring. Everyone who witnesses this tournament is impressed with the fun, excitement and enthusiasm among all participants. It is interesting to note the envy among sighted people left on shore. It is also great to see those who have not yet learned to cope effectively with their disability get to meet others who have. New optimism, new energy and new hopes are developed through these contacts and have made significant improvements in the lives of the participants. In addition to the spring tournament (early June) the BAIT committee organizes a fall excursion to a Trout Farm for other members of the blind population, many of whom are older and less physically able to fish from a boat. Fun, entertainment, good food and fellowship are provided free of charge by the Lions. As in the spring tournament, these participants also get to meet others with similar challenges.

The Lions are justifiably proud of the benefits offered by the Lions BAIT program and would like to provide more people with the opportunity to participate. During last year's tournament, two sight impaired anglers from the USA participated and in fact won first prize, making the event truly "international" in nature. The BAIT committee and District A-4 is committed to continuing the tournament as an international event and is actively soliciting the participation of Blind Anglers and of the Lions Clubs across the border.

Should you know of a sight handicapped person who might benefit from the opportunity to participate, or if you would like to know more and/or how you might assist either physically or through the donation of prizes, please contact:

Lion Bob Fournier (613)737-3883 or Lion Michael Hayes, (613)744-1340.

3. JOB DESCRIPTIONS

3.1 BAIT Chairman

The duties of BAIT Chairman include:

- Work in conjunction with the Treasurer and Secretary in the organizing of the BAIT Event.
- Act as Chairman at all BAIT Meetings.
- Attend the Governors Meetings to act as the Liaison for BAIT and prepare and give status reports.
- Review and comment on all correspondence being sent out to sponsors for the purpose of fundraising.
- Attend club meetings to promote BAIT.
- Attend the A4 Convention to help promote BAIT and to provide a status report.
- Prepare a "Thank You" note and "Chairman's Welcome Letter" for the BAIT Program.
- Attend the BAIT event and Red Carpet Dinner and be prepared to do anything.

3.2 Secretary

As secretary to the BAIT committee, the following list are the duties and responsibilities:

- Member of the BAIT executive;
- Attend committee meetings as schedule and a other executive meetings when called;
- Record, publish and transmit minutes of meetings;
- Prepare meeting agenda and sign-in sheet;
- Record and report on all incoming correspondence;
- Maintain record of minutes and correspondence (electronic and hard copies);
- Compose correspondence and follow-up on invitations, requests for aids, sponsorships, and any other correspondence requested by the committee;
- Compose letters to be forwarded my mail or by presentation with donation cheque, as directed by committee;
- Maintain a current committee list and BAIT inventory list;
- Book hall for meetings and ensure hall is available that date;
- Cosigner of cheques; and
- receive telephone calls and action as required.

3.3 Treasurer

The duties of Treasurer include:

- Attend meetings
- Be accountable for all monies
- Deposit funds in a bank as directed by the committee. This is to be done at a bank chosen by the committee with 2 of 3 signatures usually the BAIT chairman, secretary and treasurer. N.B. The Bank of Montreal has no banking charges for non profit organizations.
- write checks and pay all bills on time. All cheques that are written must be authorized by the BAIT committee.
- Keep an accurate account (statement) to be balanced and matched to bank statement and giving a full report at all meetings
- Keep a record as to where money was donated and enter in proper income example Meals, registrations, team sponsor merchandise sold, etc, ...
- Record where money was spent against meals, accommodations merchandise, etc, ...

ESTIMATE EXPENSES FOR UPCOMING YEAR

- In conjunction with the BAIT chairman and the secretary pricing for meals and accommodations have to be verified
- Have floats available for meals, 50/50 and other functions at BAIT weekend
- Bring cheque book on BAIT weekend as there are many cheques to write
- Bring a cheque to the Red Carpet dinner to pay the caterers

3.4 Angler Liaison

- February: after the February Bait meeting send letters of Invitation (1) to last years Anglers, with registration form (2)
- April 15th: Assess the # of boats that have registered. Call the unanswered invitations.
Start looking for boats, to meet the requirement for the # of blind anglers. Provide names of 10 year anglers.
- May 1st: send confirmation, rules and regulations to the Anglers.
Sit down with Michael for accommodations meals and set up the teams.
Prepare list of anglers for program and name tags.
Prepare list of teams for red carpet dinner.
- BAIT weekend: Meet and greet the anglers, Friday afternoon reception and registration of the anglers, distribution of map, rules and regulations, bait pin and gift.
- Red carpet dinner: make sure that the anglers are sitting with their team.
- Saturday AM: Get boats in the water
Meeting to highlight the rules and regulations
Photo of the anglers
Invite the anglers to meet with orientation instructor
Pick up the lunches, water, worms, etc
Call in boats by team for loading
After all boats are loaded, Chairman to trickle start them
- End of June: send thank you letter(3) to the Angler~~including result sheet and photo.

March 3,2002

Re: Lions Blind Anglers International Tournament (BAIT)
May 24, 25, 26, 2002, Nangor Resort, Westmeath, Ontario

Hi:

We are presently organizing BAIT 2002 under the sponsorship of the Beachburg Lions Club with Chairperson Lion Bill Sikorsky. Your participation in the previous BAIT was greatly appreciated by the blind anglers and the Lions of District A4.

I am the chairman of the committee to organize the boats and anglers.

This is an invitation to you to participate in BAIT 2002. Could you please complete and return the enclosed form at your earliest convenience prior to April 20: 2002.

Best regards,

Lion Bob Fournier
2420 Heaton Ave, Ottawa, Ont. K1G 1J2
Tel & Fax: (613)737-6566
E-mail: bobfourn@rogers.com

B.A.I.T. PRO ANGLER REGISTRATION (2-03)

NAME _____

ADDRESS _____ Postal Code/ZIP: _____

TELEPHONE home (____) _____ bus (____) _____ cell (____) _____

fax (____) _____ E-mail _____

YES, I WILL PARTICIPATE: _____

No: I WILL NOT PARTICIPATE: _____

WILL YOU REQUIRE ACCOMMODATION? YES _____ NO _____

WHAT DATES _____

SMOKING: YES _____ NO _____

MEALS: FRI PM _____ SAT AM _____ SAT PM _____ SUN AM _____

COMMENTS:

MEDICAL INFO for emergency only: _____

BOAT INFO: MAKE _____ MODEL _____ LENGTH _____

MOTOR: HP _____ # PASSENGERS _____

MUST HAVE LIVE WELL, LIFE JACKETS and INSURANCE COVERAGES

YOUR SIZE: JACKET _____ SHIRT _____

Return to: LION BOB FOURNLER, 2420 HEATON AVE OTTAWA, K1G 1J2

Tel & Fax : (613) 737 6566, Cell: (613) 769 1964

EMAIL; bobfourn@home.com

June 28, 1999

Re: BAIT 1999

Hi,

On behalf of the BAIT committee I would like to thank you for your participation in this year tournament. It was a great success and all the visually impaired had a great time.

Without your participation and enthusiasm it would not be possible for us to hold this event every year. It is a lot of hard work to put this all together, however our satisfaction is to see that everyone has a good time and that it creates an avenue for the blind in their quest of adjusting and living with their impairment.

We are always looking for ways to improve our operation, if you have any suggestions or recommendations, please contact Lion Bob. Again, from all of us of the BAIT committee we thank from the bottom of our hearts.

Your in Lionism,

Lion Dave Voisey
Chair BAIT 1999

Lion Bob Fournier
Pro-Anglers liaison

Lion Bob, 2420 Heaton Ave, Ottawa, Ontario, K1G 1J2
tel: (613) 737-3883, fax: (613) 746 5568, cell: (613) 769 1964
email: bobfourn@home.com

RE. BAIT 2001 Nangor Resort, Westmeath, ON June 1,2,3, 2000

Hi,

We thank you for accepting our invitation to this year's BAIT. This is to confirm your presence as follows

Accommodation Thursday _____ Friday _____ Saturday _____

Meals: Friday PM _____ Saturday AM _____ PM _____ Sunday AM _____

Enclosed is a preliminary schedule for the pro-anglers.

If you have any questions or changes, (ASAP) please do not hesitate to contact me.

Best regards,

Lion Bob Fournier
Chair anglers
2420 Heaton Ave, Ottawa, Ontario, K1G 152
Tel &: Fax: (613) 737 6566

ANGLERS SCHEDULE AND REGULATIONS**PLEASE VISIT WITH THE MOBILITY INSTRUCTOR TO UPDATE YOUR SKILLS ON HOW TO HANDLE THE BLIND.**

1. Friday May 24, 2002, Registration and Hospitality 2 p.m. to 5.00 p.m. in Unit T at Nangor Resort.
2. Friday May 24, 2002, Meet and Greet Dinner and registration at the Westmeath Community Centre, with reception at 6pm. dinner at 7pm. Tables will be marked for your team and blind anglers will be seated with you.
3. Saturday, May 25, 2002
 - Breakfast 6 am to 7 am
 - Bring up to the meeting the life jackets for your blind anglers, to speed up the loading
 - Meeting 8 a.m under the pavillion, group photo, lunches etc - 8 30 a m. loading of boats
 - START 9 00 a m TRICKLE START
 - return for weigh-in at 2.30 p m
 - worms will be available for the blind
4. This is a catch and release tournament for species of pike and/or pickerel-walleye. maximum six fish total of both species. MINIMUM SIZE 12 " in length.
5. BLIND ANGLERS ARE TO WEAR LIFE JACKET AT ALL TIMES WHILE IN THE BOAT.
6. Tow vehicles, trailers and boats are to be parked in the designated field at all times
7. For safety reasons we are using a Trickle Start of one boat at a time. After the meeting you are to pick up the lunches, worms, water and bring them to your boat For loading we will call THREE boats at a time, IN ORDER OF YOUR TEAM # Once you are loaded please leave the dock area. For loading purposes you remain in your boat and we will bring the anglers to you
8. We will start one (1) boats at a time, as per your team number.
9. On your return, drop off the blind anglers to the dock, and ask for a bag from the attendant if you have fish to be weighed, then beach your boat. Don't forget to lift your motor and bring the fish to the weigh-in team. Weigh in at any time during the day for big fish or fish in trouble.
10. Trophy designation - ONLY ONE TROPHY PER TEAM.
 - a) Catch of the Day: Total weight of all fish maximum 6 fish
 - b) Biggest Pike By Weight (1)
 - c) Biggest Pickerel: by weight (1)
 - d) Total number of Pike if a tie - then by weight.
 - e) Total number of Pickerel: if a tie - then by weight
11. Check with your insurance broker to confirm that your insurance covers anglers while in your boat
12. Check with your blind anglers for fears on the water (speed, medical problems. etc)
13. HAVE A GOOD AND SAFE DAY

TEAM #	ANGLER	WALLEYE		PIKE		GRAND	
		# TOT	BIG	# TOT	BIG	TOTAL WEIGHT	#
1							
2							
3							
4							
5							
6							
7							
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TOTALS							

Subject: Lions Blind Anglers International Tournament

Thank you for your interest in the Lions Blind Anglers International Tournament. The tournament is held each year in the spring, late May or early June, at the Nangor Resort, Westmeath, Ontario.

Enclosed is:

- a) BAIT story (our purpose),
- b) Boat requirements and regulations,
- c) Sample copy of the tournament schedule,
- d) Application.

Our goal is to provide the blind with a fun weekend and at all times their safety.

As an Angler there is no cost to you for accommodation or meals.

We run this tournament as a Bass tournament.

If you require additional information, please do not hesitate to contact the undersigned.

Best regards,

Lion Bob Fournier,
2420 Heaton, Ave. Ottawa, On. K1G 1J2
Tel and fax: (613) 737 6566
Email: bobfourn@home.com

BOAT REQUIREMENTS AND REGULATIONS

- a) Must be 16 feet or over,
- b) Must have seating capacity for 3 persons,
- c) Must have live well,
- d) Must conform to 1999 or later Canadian Coast Guard regulations,
- e) Blind anglers must wear life jackets at all times,
- f) Must supply rods (spincast preferred) and lures,
- g) Must receive training from Mobility Instructor (on site) very important,
- h) Life jackets for XL and XXL are available from at BAIT,
- i) Cooler for lunch.

3.5 Registration and Accommodation

The Duties of Registration Chair include:

1. Establish and maintain a database of participants and potential participants for the BAIT.
2. Maintain contact with blindness organizations (CNIB, CCB etc.) for purposes of recruiting new blind anglers.
3. Ensure that the data gathered about blind people is kept confidential.
4. Keep track of everyone attending the BAIT weekend.
5. Keep track of who has paid or not paid to date.
6. Supply Information to other committee chairs and the Nangor Resorts as well as other resorts.
7. Maintain up-to-date list of where everyone is located for the weekend.
8. Produce a list of attendees by alphabetical last name as well as by unit.
9. Assist in making up the teams and ensure that no angler has two totally blind anglers in the same boat.
10. Where possible, try to put new blind anglers with old timers who can assist them in overcoming the problems of their disability.
11. Ensure that all those needing "Sighted Guide" training are linked with the O&M Instructor (Orientation and Mobility) from CNIB.
12. Ensure that the person from the Guide Dog School and the blind dog users are linked up.
13. Serve as an advocate for the blind on the committee where appropriate.
14. An understanding of the physical & emotional consequences of severe loss of vision is very useful. Someone with good persuasive skills would be useful.

3.6 Site Registration

Prior to the event

April: Check supplies and purchase as required.

Card Stock

Name tag holders

Labels

Meal indicators

Mid May: Prepare name tag card stock in five colours, Logo, B.A.I.T., year, and status.

Angler

Blind Angler

Lion, Lion Shepherd

Shepherd, Dog handler, CNIB

Guests, Companions

Week prior to event:

Enter data supplied by Mike

First Name and Last Name

Status

Accommodations Site

Cabin or room

Red Carpet Dinner

Saturday Breakfast, Lunch and Supper

Sunday Breakfast

Prepaid

Paid Friday

Paid Saturday

Owing

Wednesday prior to event:

Print labels and add colour dots indicating meals

During Event

Friday Coordinate registration and incorporate any last minute changes

Collect fees as required

Continue registration at Red Carpet Dinner

Saturday Registration continues, this involves preparing name tags and collecting fees

The last few years have assisted with the weigh-in and preparing associated reports.

3.7 Sponsorship

Duties:

- To canvas each club (Lion, Lioness, Lionette or Leo) for donations for this event.
- To remind clubs to not just send funds but to also seek out possible participants.
- To keep track of which clubs have or have not participated.
- To send crests and lanyards to participating clubs as per rules.

Tasks:

- Order crests and lanyards as required (September).
- To prepare first letter for A-4 and non A-4 Clubs (September).
- Obtain A-4 and International Directories and update database for coming year (September).
- Merge, print, stuff and mail first personalized letters for each A-4 club (October).
- Merge, print, stuff and mail personalized letters for each A-4 club (depending on when current International Directory arrives).
- As money comes in, enter into database and give cheques to Treasurer (on going)
- Provide lists to treasurer, president and registrar at regular meetings (on going)
- Merge, print, stuff and mail second personalized letters for each A-4 club that has not remitted (Mid January).
- Merge, print, stuff and mail third personalized letters for each A-4 club that has not remitted (beginning of April).
- Obtain list of all clubs presenting cheques at BAIT from onsite registrar and add to database.

Print up list of all contributing clubs and another list of non-contributing clubs for presentation at the June meeting.

3.8 Pin & Clothing Sales

Duties of the Pin and Clothing Sales committee chair include:

1. Keep an inventory of pins, hats, belts, etc.
2. Act as liaison between pin supplier and BAIT committee
3. Ensure pins are ordered annually
4. Make available items for sale at the BAIT tournament, and the District A4 and MDA Conventions
5. Return all monies to BAIT Treasurer (but keep a small float)
6. Inform BAIT Committee if supplies are running low

3.9 Recognition

Duties of the Recognition Committee include:

1. Recognize donors and volunteers
2. Make recommendations of people to be recognized
3. Report such findings to the BAIT committee
4. Follow up to make sure that the recommendations were followed through

3.10 Transportation

The duties of the Transportation Committee include:

1. Arrange to have a bus for the BAIT tournament
2. Obtain a quotation on the costs of getting bus
3. In conjunction with other committees make sure that bus is available to pick up blind anglers along the route to Nangor.
4. Arrange time and location to carry blind anglers from Nangor to the Red Carpet dinner in Westmeath and back.
5. Arrange for the return trip on Sunday morning after BAIT is complete.

3.11 Dock Control

The purpose of Dock Control is to ensure the efficient loading/unloading of the boats, always with SAFETY our foremost concern, especially that of our guests - the sight handicapped, herein referred to as Armature Fishermen, or Armatures. The following guidelines for the Dock Control Leader (hereinafter DCL) are written with this in mind.

The Crew

The DCL: must work with the Manpower Committee to obtain a minimum of 8 capable Lions or Volunteers. This will need to be increased to 12 if there are high winds to contend with. Some of the crew may have other jobs however it is essential they be totally free during the dock operations. The DCL should gather his crew sometime Friday for a team briefing, preferably at the dock. He should go over the their duties, stressing the need for SAFETY at all times. The assistance of the CNIB Enabler is very desirable at this time to acquaint all with the proper way to conduct blind people about the dock. The DCL must stress that "The Crew" will be the only workers allowed on the dock during loading/unloading and, to this end, must wear the crew's distinctive colors (probably a vivid hat or an armband). The crew must be ready to work at least 90 minutes before launch hour (example 7:30 for 9AM launch), and should attend the boat skipper's briefing (usually 8AM), if at all possible.

Equipment Concerns

The following equipment is desirable for safe and efficient loading and unloading:

The Dock

While not equipment in the strict sense of the word, the dock height is of concern for safe transfer of our guests into and out of the boats. The height must be checked by the DCL the night before and height adjustment undertaken if the dock is too high. Ideally the boats' gunwale should be close to the surface of the dock.

Crew ID

Ensure the Dock Control Crew have distinctive ID.

Communications

It is necessary to be able to coordinate with the Shepherds Coordinator (at the top of the hill) and with the boats on the water. In this regard it is highly desirable to have some form “walkie-talkie” between the DCL and the Coordinator at the top of the hill: and some form of “loud Hailer” between the DCL and the assembled boats on the water. Large numbered cards also help to communicate the boats’ numbers. It is also very useful to have some form of communication with the tractor driver who moves the boats into and out of the water for quick reaction, if needed.

Fish Bags

For moving fish between the dock and the weigh scales. Ideally one per boat but a minimum of one for every two boats.

PROCEDURE

The following procedures are not to be considered all-inclusive, but only as a guide to the DCL in the business of safe loading and unloading:

The Night Before

The DCL must coordinate with the Boat Captain and the Shepherds’ Coordinator and agree on process. They must make a go/no-go decision if inclement weather is a factor. At this time the dock height must be considered. The DCL then should gather his team of dock workers and conduct the team briefing at the dock.

Before Launch

The DCL must start his day by ensuring that he has enough crew (considering the weather) and that all equipment is present and working and that there has not been a significant change in the dock height overnight. At the Boat Captains’ briefing the DCL must learn the boat order for loading; where box lunches are to be distributed; and any specific concerns that the loading crew will have to deal with. The DCL must then meet with the Shepherds Coordinator to agree on procedure for moving the Amateurs down to the dock and for putting on the life jackets (which by this time should have been obtained from the boat skippers). NOTE: Amateurs will not be allowed on the dock without life jackets.

During Launch

The DCL must now make every effort to smoothly coordinate the flow of Armatures to the dock and, at the same time their intended boats. Ensuring proper life jacket fitting, have dock control workers conduct them to their waiting boat. NOTE: only “costumed” dock workers will be allowed on the dock during loading / unloading. All boats will require holding against the dock while the armatures are stepping into the boat. Windy conditions will require additional boat holders. It should be possible to load two boats at one time and a controlled flow of boats is essential in the same order as the agreed sequence. If winds are making boat control difficult it may be necessary to limit the loading to one side of the dock. When all boats are loaded and safely away from the dock, turn control over to the Boat Captain for the “Official Launch”.

During the Tournament

Occasionally boats return to the dock for various reasons. These must be met and assisted in whatever need by members of the dock control team.

During Unloading

The unloading process is pretty much a reverse of the loading in that it is necessary to get everyone **SAFELY** ashore in minimum time (everyone needs a washroom break after 4 ½ hours on the water). The process can be enhanced when boats approaching the dock display their number far enough out to enable the correct shepherds to be at the foot of the dock.

Life jackets must be returned to the boat skipper and the boat directed to the nearby beach for removal of the fish for weighing and return to the water. Fish runners must be kept off the dock and it is in everyone's interest to get the boat away from the dock and on to the beach as quickly as possible so as to free up dock space. When every boat is unloaded, the process of getting the boats out of the water may begin but not before. This is where radio contact with the tractor operator is most helpful.

The Aftermath

Collect crew identification (hats etc) and secure them for next year. Assist the communications crew if needed to secure the electronic stuff. Participate in any review to identify problems and successes for the future.

3.12 Prizes and Raffles

There are 5 categories in which there are prizes

- The overall prize winner gets something other than what we collect but we should have prizes for this too; just in case
- 5 categories 1 pro and a variation of 1 or 2 blind angler per boat max 15 prizes
- As a rule the first place gets a fishing weekend but all 4 other winner require some kind of prize.
- Collect all prizes possible for a raffle
- There is usually \$500.00 available to purchase prizes if we are short but we try not to use this.
- 200 prizes would be a nice # of prizes to have on hand but we work with what we have
- For the raffle we choice # 1 draw each prize 1 at a time wait for someone to claim and so on
- Choice # 2 a little more work up front but faster and more effective. Purchase 3 rolls of tickets and tear them up putting on e half in one bucket and the other half in another bucket
- Pre draw all prizes marking these in numeric order on a large plastic sign with a brief description of prize beside it
- Destroy the rest of this bucket
- Sell from other bucket 3 for a dollar
- Tickets can be checked on plastic sign and we know yes or no if they are a winner
- **Important:** Selling these tickets at the red carpet dinner make sure that all anglers know you are there and that they have an opportunity to purchase tickets
- Raffle should be ready Saturday shortly after 12:00

3.13 Security and Site Coordination

The duties of Security and Site Coordination include:

- Minimum of 4 people
- Area to be covered is within the boundaries of Nangor Resort not including private residences
- Priorities:
 - vehicles and boats are secure
 - people are safe on the roads and in their accommodation
 - provide visual base for personnel to find/leave information for efficient operation of the event
- All resort rules/expectations to be followed
- Security on duty from Friday arrival of Pro Fisherman and Blind Anglers to Sunday closing.
- Ensure two way communication is available for security staff
- Mark bus parking area in front of pavilion with pylons
- First response in an emergency
- Provide crowd control when boats/trailers are being moved
- Ensure parking is only in designated areas. Designated areas to be decided in advance and signage erected if possible.
- Access Areas to be kept clear: Restaurant, pavilion, road to beach, designated area for emergency vehicles.
- Assist/provide security when requested by the organizing committee
- Assist all personal wherever possible.

Required Equipment and Information

1. 1 spotlight for patrolling
2. Personal flashlights for each committee member
3. Standard First Aid Kit
4. Communication radios (for regular patrolling and in an emergency)
5. Information:
 - a) Name and Accommodation of all attendees including staff
 - b) Name and (cell phone number) of staff responsible to be contacted in an emergency including the owner
 - c) Name and contact information and accommodation for any trained medical person willing to be on call, for example Medical Doctor, Nurse, First Responder or Qualified First Aider.

- d) List of all attendees and their medications for emergency information only.
Can be placed in a sealed envelope and returned to registrar and the end of the event.
 - e) Location of all fire extinguishers
 - f) Current list of resort rules/expectations.
6. Parking : signage, pylons
 7. Overnight sustenance for security team (food and drink) Friday and Saturday
 8. Florescent vests to indicate security members

For Consideration

1. Security should be situated in a central location, visible to all personnel at the event, close to water and electrical hook ups and washroom facilities. Any hook up equipment (extension cords etc.) to be provided depending on security site (tent/trailer) provided. Signage designating Security would be appropriate.
2. Site map should be provided with accommodation locations, fire extinguishers and any other equipment that may be needed in an emergency.
3. Sleeping arrangements should be provided with the understanding that some of the staff will be sleeping during the day.
4. Arrangements for chairs/table/lighting etc to effectively provide 24 hour service.
5. Comprehensive emergency plan in place.

3.14 Red Carpet Dinner

As chairperson of the Red Carpet Dinner, the following are the responsibilities and duties: The Red Carpet Dinner is a “Meet and Greet” dinner held on Friday night.

- Book hall, bar and meals for the event (Sept/Oct);
- Ensure that letters of invitation for guests have been sent by Secretary;
- Co-sign liquor permit (hall is responsible for obtaining permit);
- Coordinate meal numbers one week prior to event;
- Prepare team and head table reservation cards;
- Arrange table set-ups, utilizing reservation cards for team and guests seating on day of event;
- Liaise with Master of Ceremony on head table set-up and program;
- Coordinate availability of PA system, piano, and podium; and
- Coordinate with Treasurer to make payment for event.

3.15 Sound and Entertainment

The Sound Committee is responsible for all location sound systems during the BAIT weekend.

The Committee will:

1. Supply the required equipment
2. Set up the systems
3. Technically operate the systems
4. Strike all systems

Please refer to the suggested equipment list for all five BAIT functions

The Functions are:

1. Red carpet dinner
2. Saturday top of hill team assembly
3. Saturday send off and return
4. Saturday weigh in
5. Saturday night Barbeque

Equipment to be supplied:

1. Red Carpet Dinner
 - 1 – 2 UHF handheld wireless microphones
 - 1 60-100 watt amplifier TOA a 912
 - 1 equalizer
 - 1 mixer optional
 - central cluster speaker system i/e KDM sp 810
2. Saturday Send Off Beach Dock System To Cover Beach And Hill
 - 4 60 watt horns to cover beach and waterfront
 - 2 60 watt horns to cover ramp area
 - 2 UHF wireless microphones one hand held one headset
 - 2 100 - 200 watt amplifiers
 - 1 equalizer dual
3. Assembly Area Above To Brief Crews On Rules And Pix Op
 - 1 wireless microphone UHF hand held
 - 1 60 watt amplifier
 - 1 speaker on stand weather resistant

4. Weigh In And Prize Presentation Rain Or Shine
 - 1 wireless microphone UHF hand held c/w mic stand
 - 1 60 watt amplifier
 - 4 16 ohm speaker assemblies c/w cables
5. Saturday Night Barbeque In Covered In Area
 - 2 UHF wireless microphones hand held c/w mic stands
 - 1 cd player c/w cd music
 - 1 equalizer
 - 1 mixer c/w splitter
 - 2 300 watt amp speaker systems c/w stands
 - lot conn cables

As set up and operation of sound systems is at same time as loading and unloading of fishing crews, the sound crew can not be assigned as shepherds. They can only do dock control duty.

3.16 Worker Control

The task of the Coordinator, Worker Control is to assemble and manage a group of workers in support of a number of activities taking place during the B.A.I.T. weekend.

The principal activities that must be staffed by the Coordinator, Worker Control are Dock Control, Food Service, and Site Preparation, and other tasks that must be accomplished, where designated workers have not been identified. The Coordinator, Worker Control will work closely with the Coordinator, Shepherd Services to ensure that spare workers are available as needed.

Duties

The Coordinator, Worker Control upon arriving at the B.A.I.T. site will obtain from all other Coordinators the number of workers needed, and the times and duration of the workers will be required. The Coordinator, Worker Control will set up a workstation close by Registration and interview each Lion upon arrival to determine if they have not been pre-assigned a task(s) during the B.A. I. T. weekend. If they have not been assigned, then the Coordinator, Worker Control will either immediately assign them a task(s) or identify that they will be placed in a pool of workers for task assignment as the need arises.

During the B.A.I.T. weekend, the Coordinator, Worker Control will monitor the various activities where workers have been assigned so as to ensure that all identified positions are indeed staffed and if not, ensure that replacement workers are immediately available.

The Coordinator, Worker Control will ensure that adequate personnel are available to the Coordinator, Shepherd Services to assist the shepherds during the embarkation and disembarkation of the blind anglers at dockside.

The Coordinator, Worker Control will require an up-to-date list of the shepherds so as to ensure the shepherds are not assigned any other tasks during the time that they must act as shepherds. Those assigned to shepherd duty are also available to the Coordinator, Worker Control during periods when they are not required as shepherds. Should the Coordinator, Shepherd Services not be available for any reason, the Coordinator, Worker Control will fill in to ensure that shepherds are properly managed and tasked during that absence.

3.17 Public Relations

Overall Purpose of the Job is to provide information on the B.A.I.T. program events to the Media, the General Public, the B.A.I.T. participants and various Lion member/organization requests.

Description of Key Tasks and Responsibilities

- Produce/arrange to have produced, all media and general information material pertaining to the Annual B.A.I.T. tournament and associated activities.
- Disseminate pre-tournament Press releases/ Public Service Announcements (PSA's) advertising upcoming event dates.
- Host media personnel attending each activity providing - a brief description, the program, and site layout. Facilitate participant interviews.
- Disseminate post-tournament results to the media.
- Assist where required, dependant upon availability, within the B.A.I.T. tournament.
- Submit a detailed report on the Public Relations function, following the activity, to the committee wrap-up meeting with recommendations for its improvement at the next event.

3.18 Clothing

The duties of the Clothing committee includes the following:

1. Make recommendations to the BAIT committee on clothing to be purchased
2. Have clothing samples available for the BAIT committee to view
3. Obtain quotations for the clothing that is to be purchased
4. Order clothing as recommended by the committee
5. Send the bill to the Treasurer for payment
6. Extra clothing should go to the Pins and Clothing Sales committee to sell

3.19 Program

The program chairman is a triple-hats position, responsible for:

- designing, soliciting articles photos and other content for the BAIT Souvenir Booklet, which includes the weekend schedule of events and the Agenda for the Red Carpet Dinner. Also for printing sufficient copies for all attendees and for all major contributors/donors;
- acting as the Master of Ceremonies at the Red Carpet Dinner, and
- advising the BAIT Chairman and the Red Carpet Dinner Chairman on matters of protocol pertaining to all aspects of the Red Carpet Dinner Meeting.

The Program Chairman will also perform other secondary duties as may be required. An example of the BAIT Program is located in Appendix A.

3.20 Shepherds

Concept

The Shepherd has a unique and rewarding challenge - to ensure the Blind Anglers have a most enjoyable and memorable weekend. To accomplish this, a very close relationship is required from arrival to departure. Depending on the number of Blind Anglers and the Shepherds, some Shepherds may be responsible for two Anglers.

The following are a few helpful suggestions for Shepherds when accompanying their guests:

- a. While escorting, communicate as much as possible. Remind them of who you are,
- b. where you are going and what to expect. Be as assuring and comforting as possible.
- c. Always allow the **Guest to take your arm or shoulder** - do not take their arm, push or steer.
- d. Be aware of the schedule. Allow sufficient time. Be informative and prepared to
- e. answer questions; and
- f. Always be available. Mingle with our Guests. Make every effort to be helpful. **Be very careful not to patronize.**

Schedule

Friday

1. Many of the Blind Anglers will arrive by bus (scheduled to arrive at approximately **2:30 p.m.**). Others will arrive by private transportation. Therefore, it may be difficult, however, try to meet your assigned Guest(s) at the Reception Area upon their arrival and escort them to their designated cabin. Ensure they are completely familiarized with their surroundings and comfortable.

Note: If you are unavailable to meet your Guest, we will ensure he/she is looked after. It is extremely important that you find your Guest, introduce yourself and become acquainted as soon as possible.

2. Please note that "Sighted Guide Training" briefings will be provided in Cabin 'T' from approximately **1:30-5:00 p.m.** These are conducted by professionals from CNIB and are beneficial to all of us. Sessions are short and informative.

3. **5:30 p.m.:** Two buses are scheduled to leave Nangor (Pavilion area) for Westmeath for the Meet'n Greet/Red Carpet Dinner. Ensure your Guest is on location by **5:15 p.m.**, and escorted on board the bus and accompanied to Westmeath. At the Meet'n Greet and the Dinner, each Shepherd is requested to care for their Guest and dine with them.
4. Following the dinner, the buses will return to Nangor. Ensure your Guest is safely aboard the bus, accompany them back to Nangor and escort them to their cabin.

Saturday

1. Breakfast at the Nangor Dining Room is schedule for **7:40-7:45 a.m.** Pick up your Guest at their cabin, escort, serve and join them for breakfast.
2. The Anglers are meeting with Angler Coordinator, Lion Bob Fournier, at **8:00 a.m.** This meeting will take place in one end of the Pavilion. All Shepherds are required to be on hand so that the Anglers can provide them with their respective life jackets.
3. Guests/Shepherds will congregate in the Pavilion at **8:30 a.m.** Guests/Shepherds can relax in the Pavilion until notified to proceed to the top of the ramp area. It is very important that Shepherds ensure their respective Guests are in possession of and wear a life jacket.
4. Shortly after arriving at the top of the ramp, their team number will be announced at which time, the Shepherd will accompany their Guest to the bottom of the boat ramp.

Note: At this point, personal safety is of paramount importance - designated experts (Dock Leaders) will meet the Guests, assist in boarding the boat and ensure all security precautions are taken before the boat departs.

5. The above procedure is kind of like the proverbial baseball analogy:
 - a. in the Pavilion you are "in the hole";
 - b. at the top of the ramp you are "on deck"; and
 - c. at the bottom of the ramp you are "up to bat".
6. A 'Trickle Start' of all boats will take place at 9:00 a.m. Shepherds have free time

until approximately **2:30 p.m.** when the boats start to return.

7. Upon return, the 'Dock Leaders' will assist the Guest in disembarking and removing their life jackets. **Shepherds will meet their Guests at the bottom of the ramp.**

Note: Take your time, allow for re-orientation and time to get "land-legs" back. When Guest is ready, accompany to cabin (if the Guest so desires) for "relaxation time" before trophy presentations.

8. Presentation of trophies and prizes are at approximately **4:00 p.m. Arrive early!**
9. Saturday supper is at **6:00 p.m.** Escort Guest to Dining Room. It is a served dinner. Ensure Guest is seated and looked after.

Sunday

1. "Sore-Head" breakfast is at **8:00 a.m.** Could be debatable as to who will be shepherding whom - possibly a classical case of the blind leading the blind. At any rate, ensure both get to breakfast and Guest is served in a style befitting their last meal of the weekend.
2. Escort your Guest to their cabin and assist in preparing for departure. Double-check to ensure that no personal effects are left behind.
3. Bus is scheduled to depart at **10:00 a.m. sharp!** Ensure your Guest is safely aboard and bade an appropriate farewell.

3.21 Food Services

The following duties outline the responsibilities of the chairman for all matters relating to providing food services during the annual Blind Anglers International Tournament. Food Services Chairman is responsible to the BAIT Chairman in all matters.

BAIT Meetings: Attendance at regular meetings during the year is recommended.

BAIT Meeting at Nangor Resort: This meeting normal takes place at Nangor Resort several weekends prior to the event. Discussions with the owner of the resort should confirm the time of all meals, the menu for Saturday night BBQ, provision of box lunches for Saturday morning (Lion Mike Hayes to provide number of lunches required). Friday night security personnel to be provided with supper at BAIT expense. Confirm that Nangor will provide the following for BBQ Lunch Saturday afternoon: BBQ briquettes and lighter fluid, 100 hotdogs and buns, 100 hamburgers and buns and condiments. Nangor owner to be advised that BAIT Chairman and Food Services Chairman are the only personnel authorized to deal with the kitchen staff on all matters related to food services.

Red Carpet Dinner: This dinner takes place Friday evening at Westmeath Community Centre and is organized by the Red Carpet Dinner Chairman. Food Services Chairman checks with kitchen staff regarding any potential problems and confirms that the accounting of meals served is by "plates used count". Prior to commencement of the meal all participants are to be advised to only use one plate and if "seconds" are taken to use original plate. This rule will also apply at all meals taken at Nangor Resort and Lions acting as servers should be advised to monitor this closely as we will be charged for each plate used.

Friday Night Dinner for Security Staff: Security staff not attending the Red Carpet Dinner are authorized to have supper at Nangor Resort Restaurant and charge it to BAIT (alcoholic beverages NOT included). Security Chairman to advise Food Services Chairman of names of security personnel entitled to supper.

Saturday Morning Breakfast: Food Services Chairman will consult with the kitchen staff regards any help that may be required in the kitchen and assign workers as requested. Lions will assist with serving and cleaning up in the dining area. The Anglers will eat at 6 A.M., followed by the Blind Anglers and Shepherds, all other Lions will eat after the Blind Anglers have been served.

Box Lunches Saturday Morning: Box lunches are to be picked up prior to 9 A.M. and made ready for distribution to personnel on the boats.

Bar Services Saturday: Sales of soft drinks and alcohol beverages will be provided by Nangor Resort at an outside bar from noon until after the supper meal.

BBQ Lunch Saturday Afternoon: Food Services Chairman is to coordinate the BBQ luncheon by ensuring the BBQ is started by 11:30 and assigning cooks as required, including a Lion to handle cash sales. Hotdogs and hamburgers will be sold at \$1.00 each (this is more of a controlling system than a recovery of cost of food expenses). Food Services Chairman will be responsible for getting all food items from the kitchen staff. Monies from this function are to be turned over to the BAIT Treasurer prior to departure from Nangor Resort.

BBQ Supper Saturday Night: Food Services Chairman to coordinate with Nangor kitchen staff as to the number of servers to assist in serving the meal and assign Lions as required. Once again it should be announced that the "one plate only" rule should be observed. A Lion is to be assigned responsibility for the lineup for dinner and should ensure that all guests are served first. All Lions should assist in keeping the tables clear and assisting in a general cleanup of the area after the event.

Sunday Morning Breakfast: The routine will be the same as for Saturday, with the exception that it will be served on a "first come first serve basis".

3.22 Weigh-In

April/ May: obtain someone to haul the stage

Friday afternoon: set up the stage

Saturday AM: fill the tubs, check the weigh scale and equipment

write names of teams on board, have someone, at all times, to do the weigh in.

Saturday PM: weigh in, have someone to mark the board with the weights and an official recorder(4), must remember that are they fishing for two different species, thus you must separate the weights between Walleye and Pike.

After the weigh in is completed, sit down with the official recorder to determine the trophy's designations.

After the presentations, take down stage.

3.23 Road Signs

As chairperson of the Road Signs, the following are the responsibilities and duties:

- Set up directional signage to the BAIT event at Nangor Resort from Highway 17 at Cobden and from Pembroke;
- Route 1. From Cobden: Forester Falls Road (County Road 7) to Beachburg Road (County Road 21) through Beachburg Village to Lapasse Road (County Road 49) to Pleasant Valley Rd. to Gore Line (County Road 50) to Wright Rd. to Nangor Resort;
- Route 2. From Pembroke: Greenwood Road (County Road 40) to Beachburg Road (County Road 21) to Westmeath Road (County Road 12) to Gore Line (County Road 50) to Wright Rd. to Nangor Resort;
- Set up directional signage to the Red Carpet Dinner at the Westmeath Recreational Centre from the Nangor Resort and from Pembroke;
- Route 3. From Nangor Resort: Wright Rd to Gore Line to Westmeath Village; turn left on street to Recreational Centre;
- Route 4. From Pembroke: Greenwood Road (County Road 40) to Beachburg Road (County Road 21) to Westmeath Road (County Road 12) to Westmeath Village; turn right on street to Recreation Centre.
- List of Signs: One large (4'x4')BAIT sign (set up on Highway 17); number of small BAIT signs, directional arrows, Nangor signs and Red carpet signs which are erected (stapled) on existing wood sign posts at the road intersections.

Remove and store signs for next year's BAIT event.

3.24 Web Page

The duties of the Web Page committee include:

1. Maintain the BAIT web page as up-to-date as possible using the latest available information.

4. BAIT COMMITTEE AND CONTACT INFORMATION

4.1 BAIT Committee 2009 - 2010

Position	Name & Affiliation	Phone/Fax/E-Mail Address
Chair	Lion George Burton Ottawa Street Chalk River On K0J 1J0 Chalk River & Area LC	613-589-2498 james.johnston@magma.ca
Secretary	Lion James Johnston 529 Laroche Crescent Chalk River On K0J 1J0 Chalk River & Area LC	(613) 589-2092 james.johnston@magma.ca
Treasurer	Lion James Johnston 529 Laroche Crescent Chalk River On K0J 1J0 Chalk River & Area LC	(613) 589-2092 james.johnston@magma.ca
Angler Liaison	Lion Bob Fournier 2420 Heaton Ave. Ottawa ON K1G 1J2 Ottawa-Vanier LC	(613) 737-3883 (613) 746-4383 (w) (613) 737-6566 (fax) (613) 769-1964 (cell) bobfourn@gmail.com
Registration and Accommodation	Lion Michael Hayes 137-837 Eastvale Dr. Ottawa ON K1J 7T5 Ottawa-Vanier LC	(613) 744-1340 (h) (613) 744-6935 (BAIT registration hotline) (613) 842-4635 (fax) bait89@rogers.com
Co-chair	Lion Dave Furgoch 308 Mclean Ave Arnprior, On. K7S 3T2 Arnprior LC	613- 623-9121 furgoch@sympatico.ca

Site Registration	Lion Jim Duff 13 Foxfield Dr. Nepean ON K2J 1K5 Barrhaven LC	(613) 825-4086 (h) (613) 825-4970 (fax) jim.duff@sympatico.ca
Program/Master of Ceremonies	Lion Gus Este 5 Tedwyn Dr. Nepean ON K2J 1R3 Barrhaven LC	(613) 825-1168 (h) (613) 825-5416 (fax) juscus@rogers.com
Sponsorship	Lion Jim Duff 13 Foxfield Dr. Nepean ON K2J 1K5 Barrhaven LC	(613) 825-4086 (h) (613) 825-4970 (fax) jim.duff@sympatico.ca
Pin Sales	Lion Linda James 42A Huron Street, Apt. 223 Deep River, ON K0J 1P0 Chalk River & Area LC	(613) 584-2416 lindajames@sympatico.ca
Transportation	Lion Ken Jones 31 Bradley Green Crt Stittsville, ON K2S 1B7 Ottawa-South LC	613-836-9051 lionkenjpdg@yahoo.com
Dock Control	Lion Tony Lawson 65 Downsview Cres Nepean, ON K2G 0A4 Barrhaven Lions Club	(613) 224-7007 tonylawson@sympatico.ca
Co-chair	Lion George Davies Gloucester North Lions Club	613-824-2505 k.g.davies@sympatico.ca
Prize/Raffle	Lion Gerry Haley 173 Mud Lake Rd., RR 3 Pembroke ON K8A 6W4 Pembroke/Petawawa LC	(613) 735-0906 geraldphaley@aol.com

Site Control /Security	Lion John Chilvers 5220 McLean Cres. Manotick ON K4M 1G2 Greely LC	(613) 692-3731 chilversbb@rogers.com
Red Carpet Dinner	Lion Gerry Haley 173 Mud Lake Rd., RR 3 Pembroke ON K8A 6W4 Pembroke/Petawawa LC	(613) 735-0906 geraldphaley@aol.com
Sound & Entertainent	Lion Tony Lawson 65 Downsview Cres. Nepean ON K2G 0A4 Barrhaven Lions Club	(613) 224-7007 (613) 364-5656 (w) (613) 224-7007 (f) tonylawson@sympatico.ca
Volunteers Chair	Lion James Doyle 18 Tulane Cres Nepean, On K2J 2H6 Barrhaven LC	(613) 825-2373 jamesddoyle@rogers.com
Co-chair	_____	(613) 825-5078 rptrudel@rogers.com
Co-chair	Lion Ray Trudel, PRC 47 Tedwyn Dr. Nepean ON K2J 5R7 Barrhaven LC	_____
Co-chair	_____	(613) 446-4588 rtmoly@yahoo.ca
Public Relations	Lion Al Page 6906 Sunset Blvd. Greely ON K4P 1C5 Greely LC	(613) 821-3625 (613) 795-7971 (w) (613) 821-1134 (fax) hohoal@sympatico.ca
Recognition	Lion Al Page 6906 Sunset Blvd. Greely ON K4P 1C5 Greely LC	(613) 821-3625 (613) 795-7971 (w) (613) 821-1134 (fax) hohoal@sympatico.ca

Clothing	Lion John Chilvers 5220 McLean Cres. Manotick ON K4M 1G2 Greely LC	(613) 692-3731 chilversbb@rogers.com
Shepherds	Lion B.J. Maguire 304-485 Eagleson Rd Kanata On K2M 1H3 Barrhaven LC	613-271-6025 bmaguire@rogers.com
Food Services	Lion Dave Voisey 30 Ventnor Way Ottawa, On K2J 1M3 Barrhaven LC	613-825-4371 (h) 613-825-1930 (fax) dvoisey@rogers.com
Weigh-In	Lion Bob Fournier, PRC 2420 Heaton Ave. Ottawa ON K1G 1J2 Ottawa-Vanier LC	(613) 737-3883 (h) (613) 746-4383 (w) (613) 737-6566 (fax) (613) 769-1964 (cell) bobfourn@gmail.com
Road Signs	Lion Bob Fournier, PRC 2420 Heaton Ave. Ottawa ON K1G 1J2 Ottawa-Vanier LC	(613) 737-3883 (h) (613) 746-4383 (w) (613) 737-6566 (fax) (613) 769-1964 (cell) bobfourn@gmail.com
Co-chair	Mark Labine	(613) 735-2421 labine1958@sympatico.ca
Historical		
Operations Manual	Lion James Johnston 529 Laroche Crescent Chalk River On K0J 1J0 Chalk River & Area LC	(613) 589-2092 james.johnston@magma.ca
Web Page	Lion David Campbell 21 Short Road Arnprior, ON K7E 3X8 Arnprior Lions Club	(613) 623-8620 campbelld@sympatico.ca

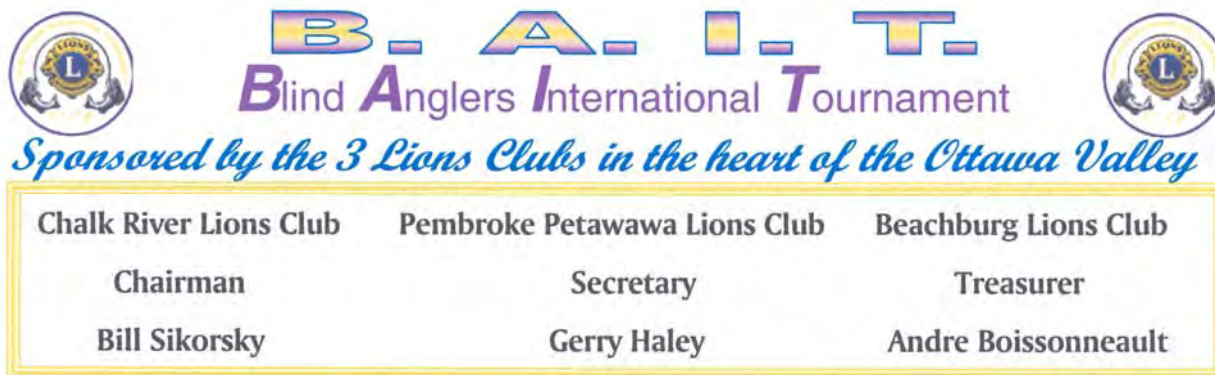
4.2 District Officers

District Governor 2009- 2010	Lion Tom Keates 122 Garrett Road, RR#1 Elgin, On K0G 1E0 Elgin LC	613-272-2605 ctkeates@rbsinternet.com
First Vice District Governor 2009 - 2010	Lion Andy Etherington 1708-158C McArthur Ave Vanier ON K1L 8E7 Cumberland LC	613-744-6438 a4.1stvdg09@rogers.com
Second Vice District Governor 2009 - 2010	Lion Joe Gauthier 214 Munro St. E Renfrew, ON K7V 3K5 Renfrew LC	613-432-7212 lionjoeg@gmail.ca

4.3 Other Contacts

Mobility & Orientation CNIB		
Dog Handler Canadian Guide Dogs for the Blind	Terry Moore	(613) 821-2465
Liaison / Nangor Resort	Lion Mel Vis Beachburg Lions Club	mel_vis@nrtco.net
Nangor Resort	Danny & Barbara Doesburg Nangor Resort 277 Nangor Trail Westmeath ON K0J 2L0	(613) 587-4455 (613) 587-4336 (f) (800) 268-5302
Arnprior Lions Hall Contact	Lion George Harding 185 Harrington St. Arnprior ON K7S 3T1 Arnprior LC	(613) 623-4852

Appendix A
Supplementary Documents



Dear Prospective Prize Donor:

The purpose of this letter is two-fold. First, to inform you of the **Blind Anglers International Tournament** (BAIT), this is a unique program, organized annually by the Lions Clubs within District A-4 (comprising Lions Clubs within eastern Ontario and western Quebec). Secondly, to seek your assistance by donating one or more of the many prizes which are presented to the participating sight-handicapped people at the end of the tournament.

Towards our first objective, the program provides an exciting opportunity for the blind participants to spend a weekend in a professionally run fishing tournament. The rehabilitation value to the blind goes a long way in their efforts to lead a normal lifestyle.

BAIT 2004, will mark the 16th Anniversary of the program, and is being hosted by three Ottawa Valley Lions Club's, Beachburg, Pembroke Petawawa and Chalk River. It will be held June 4 to 6, 2004 at the Nangor Resort, Westmeath, Ontario. The attendance of sight-handicapped participants averages at usually 50-60 per year.

As you might imagine, while the tournament is sponsored by all Lions Clubs in the District, it requires an enormous amount of money to run. This, therefore becomes the focus of the second purpose of this letter, and on behalf of all Lions Clubs in the District, I am seeking your support by donating a major prize, awarded to one of the five winning teams, or a prize toward the program for each participating blind angler. The prize does not have to relate to the sport of fishing and full recognition will be provided to your organization both in the published program and during the tournament.

I hope you will agree that the BAIT program is a very worthy project and it is through the generous support of patrons like yourself that make it all possible. Any prize you may care to donate will be greatly appreciated.

Yours sincerely,

For:
Lion Bill Sikorsky
Chairman BAIT 2004
Phone: (613) 732-7026

District A4
LIONS CLUBS

B.A.I.T.
NEWS RELEASE

FOR IMMEDIATE RELEASE

Date: **April 8, 2004**

PR Contact: **Al Page**
(613) 795-7971

Registration: **Michael Hayes**
(613) 744-6035

LIONS Blind Anglers International Tournament (B.A.I.T.)

Ottawa, Ontario

On Saturday June 5th, 2004 over 100 Blind & PRO anglers will be competing in the 16th Annual Lions B.A.I.T. Tournament at the Nangor Resort in Westmeath, near Pembroke. (150 kms. NW of Ottawa)

This LIONS initiative has taken place since 1989 and has integrated hundreds of Blind & Visually Impaired people from Eastern Ontario, Western Quebec and the upper United States to a traditional Canadian past-time.

The B.A.I.T. tournament's primary objective is to demonstrate abilities rather than disabilities, while throwing in a little FUN for good measure. And in so doing serves as a mechanism for the rehabilitation of Blind Anglers.

Your assistance in helping to make the community aware of B.A.I.T. (the Blind Angler's International Tournament) is appreciated.

*FISHING IS ONE SPORT IN WHICH BLIND OR VISUALLY IMPAIRED PEOPLE
CAN EXCEL.*

For further information, please call either of the above listed individuals. The actual fishing starts Saturday morning at 9:00 AM , and you are most welcome to join us out on the water.

Lion Al Page
PR Chairman
B.A.I.T. 2004



B.A.I.T.

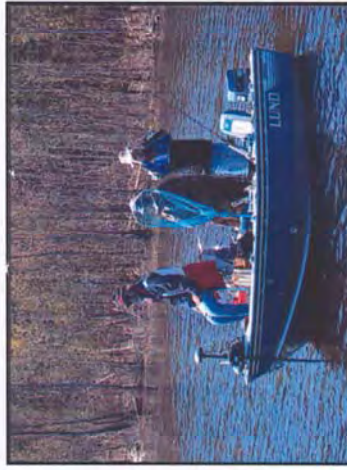
Blind Anglers International Tournament



Visit us on the
Lions District A4
Website



B.A.I.T. COMMITTEE 2002-2004



Hard day fishing



Prizes and awards



Ready & Waiting



Nice catch



Red Carpet Dinner

The B.A.I.T. Story

The Lions B.A.I.T. (Blind Anglers International Tournament) Was developed by the Lions Clubs of Eastern Ontario, Western Quebec and the Northern United States. Its intent is to provide the opportunity for fun and excitement for legally blind people, and therein serve as an additional mechanism for their rehabilitation. Lions B.A.I.T. "hook up" blind people, with top professionals sport fishermen, to compete in a high class fishing tournament each spring. Everyone who witnesses this tournament is impressed with the fun, excitement and enthusiasm amongst all participants. It is interesting to note the envy amongst the sighted people left on shore. It is also great to see those who have not yet learned to cope effectively with their new disability get to meet others who have. New optimism, new energy and new hopes are developed through their contacts, and have made significant improvements in the lives of the participants.

The tournament itself gets underway Friday morning with chartered buses picking up the weekend participants for transport to Nangor Resort in Westmeath located 147 kilometers NW of Ottawa.. After arrival and registration, the participants ready themselves for the "Red Carpet Dinner", hosted annually by the Whitewater Region Council welcoming us back to the area. It is during this evening get-together that the anglers meet the PRO fisherman that they'll be fishing with the next day, and get the chance to exchange their tall tales. Saturday morning comes early, and after a hearty breakfast served up by the Lions, it's onto some serious FUN fishing. The PRO's having been briefed on the rules of the tournament, now await the cautious loading of the boats with our anxious anglers and their box lunches, packed by Lions members.

The sight and sound of 30 boats as they REV their motors in anticipation of the starter pistol, before speeding down the river, is truly a thrilling sight to behold; and not be seen again until mid-afternoon.



B.A.I.T.



Proudly Hosted by the Lions Clubs of Beachburg, Chalk River and Pembroke-Petawawa, in association with many Lions Clubs from our District A4, Lions from New York State, District A3 - Ontario, plus Lioness, LEO and Lionette Clubs from A4.

"We serve better together"



Township of
Whitewater Region



Best Wishes to the BAIT Committee 2004.
I am proud to serve with all of you and to be able to contribute financially toward the production of this Souvenir Program Booklet

Lion Anthony "Tony" Lawson, proprietor
ALA
- Audio - Alarms - Wireless

BAIT 2004

BLIND ANGLERS
INTERNATIONAL TOURNAMENT
June 4th, 5th and 6th
At the:

NANGOR RESORT

The Township of Whitewater Region



May 31, 2004

Lion Bill Sikorsky, Chairman BAIT 2004
160 Poplar Ridge,
Pembroke, ON K8A 8X3

Dear Lion Bill:

The Township of Whitewater Region is honoured to host the 2004 Blind Anglers International Tournament.

On behalf of Whitewater Region Township Council, I would like to extend a warm welcome to all BAIT participants attending this annual blind fishing tournament.

Each of you can reflect with pride on the BAIT's outstanding record of achievement. The Lions have provided an invaluable service to communities across Canada and the USA. Whether through fundraising efforts or through direct involvement in numerous local projects you continue to enrich the quality of life for many Canadians and Americans. I join with my Council in recognizing your generosity of time and commitment.

I encourage everyone to enjoy The Township of Whitewater Region and our area's friendly hospitality. I hope your stay is enjoyable and your Tournament is a great success.

Yours truly,

Den Rathwell
Reeve

**A MESSAGE FROM THE CHAIRMAN
FOR B.A.I.T. 2004**



As Chairman for BAIT 2004 for the third time I welcome all anglers, friends and Lion volunteers to Nangor Resort for a weekend of fishing and companionship.

Over the last sixteen years hundreds of participants have gathered to share the BAIT experience. As one of those participants you no doubt have many warm memories that I'm sure will be carried for years to come. If you are with us for the first time, get ready for a weekend unlike anything that you have experienced before. We as LIONS are committed to the success of this event by insuring that the anglers both sight impaired and sighted have all of their needs met or hopefully surpassed. The secret to the success of this event can be directly attributed to the willingness of the participants and the volunteers to continue to return year after year. Thank you.

As chairman for the last three years I have gained a tremendous amount of respect for the BAIT Committee members for their dedication and professionalism. Your efforts are very much appreciated.

We would also like to thank the following Corporate, Municipal and Individual Sponsors that support the BAIT event.

The Township of Whitewater Region for their contribution towards the Red Carpet Dinner

- Lapointe Bros. Automotive Group for their major prize contribution
 - The Anglers for their time and the use of their boats and tackle
 - Luxury Motor Homes for the use of an R.V.
 - Nangor Resort for their support and major prize contribution
 - ALA Audio and Alarm for their assistance and equipment for sound system expertise
- And all of the many volunteers who make this event possible

In closing I would like to wish the Ottawa-Vanier Lions Club the best of luck in hosting BAIT 2005.

Yours in Lionism,
Lion Bill Sikorsky

List of Anglers



Mike Augot
 Bob Bird
 Wayne Blackman
 Wayne Butt
 Dana Frauzel
 Tony Gascon
 John Gilchrist
 Ron Gilchrist
 Bill Jackson
 George Kahn
 Rick Klatt
 Mark Labine
 Gerry Labre
 John Labrecque
 Ron Lacroix

Mark Miller
 Mike Lemoine
 Ray McFarlane
 Rick Miller
 Kevin Moberg
 Pepe Parisien
 John Podlesny
 Jeff Porteous
 Ed Puddephatt
 Stephen Reoch
 Chris Roy
 Wincell Spence
 Joe Vanhoof
 Brian Wells
 Brian Wilson
 *Peter Krieger (pontoon)
 *Pam Krieger (pontoon)
 *Bob Fournier (spare/weigh-in)



This is a very dedicated group to whom the Lions pay a special tribute. They keep returning, volunteering, supplying their special boats and equipment. But most of all we admire them for their friendship and their willingness to help others. Anglers, Pros., whatever they call you - We salute you - THANKS !

THE BAIT STORY

The Blind Anglers International Tournament (BAIT) was developed by the Lions Clubs of District A4 (eastern Ontario and western Quebec) to provide an opportunity, at no cost, for fun and excitement for legally blind people. In addition, it is intended to be an effective mechanism for their rehabilitation.

The physical consequences of blindness can be imagined by most people and today a variety of aides and devices are available to get around many of the difficulties presented by the disability. However, the emotional consequences are almost impossible to imagine and much more difficult to deal with. These difficulties often include depression, anxiety and a tendency to withdraw within oneself and hibernate.

The BAIT contributes greatly towards the resolution of these emotional problems amongst the blind and visually impaired. The BAIT hooks up blind persons with sports fishermen to compete in a high-class fishing tournament each spring.

Everyone who witnesses this tournament is impressed with the fun, excitement and enthusiasm among all participants. It is interesting to note the envy among sighted people left on shore. It is also great to see those who have not yet learned to cope effectively with their disability, get to meet others who have. New optimism, new energy and new hopes are possible through these contacts and have made significant improvements in the lives of the participants.

In previous years, in addition to the Spring Tournament, the BAIT Committee, has organized a fall excursion to a Trout Farm. This made it available for other members of the blind community, many of whom were older and/or physically unable to fish from a boat. Unfortunately this has had to be discontinued for various reasons, especially the frailty of our elderly clients.

The Lions are justifiably proud of the benefits offered by the BAIT program and would like to provide more people with the opportunity to participate. Our growth is limited, however, by spatial and logistics limitations.

Lion Bill Sikorsky of the Beachburg Lions Club is the Chairperson for the 2003/04 BAIT. He has provided leadership to this activity over the past three years.

Should you know of a sight handicapped person who might benefit from the opportunity to participate in this type of activity, or if you would like to discover how you might assist, please contact - Lion Michael Hayes at the BAIT 'hotline' (7x24) - Telephone: (613) 744-1340.



The BAIT 2004 - Program

Nangor Resort



Friday, June 4th

Registration ... Pavillion
1:30 P.M. - 5:00 P.M.

Sighted-Guide Training
Lions & Volunteers - Multiple Sessions (as needed)
1:30 P.M. - 5:00 P.M.

Meet & Greet ... Westmeath Community Centre
6:00 P.M. for the **Red Carpet Dinner** at 7:00 P.M.

Saturday, June 5th

Breakfast
6:15 - 7:00 A.M. - Anglers & early workers
7:00 - 7:45 A.M. - Blind Anglers & Companions
7:45 - 8:15 A.M. - Lions & Volunteers

Registration ... Pavillion
7:30 - 8:15 A.M.

Sighted-Guide Training & Briefing (Anglers only)
8:00 - 8:30 A.M.

All Lions, Blind Anglers & Volunteers shall begin to assemble at the top of the ramp no later than 8:15 A.M.

- Trickle Start - 9:00 A.M.
- Lunch - 11:30 A.M. - 1:30 P.M.
- Weigh-in Ceremony - 2:30 P.M.
- Awards Presentation - 4:30 P.M. (Gov-Elect Voicey)
- Recorded Music - All afternoon
- Dinner (hip of beef) - 6:00 P.M.
- After-Dinner - fun on your own!!

Sunday, June 6th

Sorehead Breakfast - 8:00 A.M.

Homeward Bound - 10:00 A.M.



RED CARPET DINNER
Agenda

- **WELCOME**
- **NATIONAL ANTHEMS** - USA/Canada
- **LOYAL TOASTS** - President/Queen/Lions Int'l
- **GRACE-LIONS INVOCATION**
- **INTRODUCTIONS & ROLL-CALL**
- **DINNER-BUFFET** (Please help the needy)
- **SPEECHES**
- **PRESENTATIONS**
- **ANNOUNCEMENTS**
- **ADJOURNMENT**

DINNER SPONSOR & HOST: Don Rathwell, REEVE
DISTRICT A4: Lion Bob McVeigh, GOVERNOR

M.C. Lion C.W. (Gus) Este

List of Blind Anglers



Albert Masiowski
 Angela Judd
 Bill Rizzo
 Bob Austen
 Brian Bell
 Christine Gardiner
 Chuck Lambert
 Clarence Jenne
 Claude Lalonde
 Dale McCrae
 Daniel Gervais
 Darrell Furgoch
 Dave Harrington
 David Furgoch
 Douglas Austin
 Doreen Tyo
 Florence Pye
 Fred Wehmeyer
 Grace Leech
 James St. John
 Jerry Roy
 Jim Crain

Jim Dicks
 Jim Kelly
 Kevin Frost
 Keith MacDonald
 Ken Parsons
 Larry O'Hearn
 Luce Bourassa
 Lynn Rizzo
 Michael Hayes
 Michael Thompson
 Mike Palko
 Pat Murphy
 Peter Guindon
 Peter Henry
 Robert Boudreau
 Roger Gervais
 Roger Renaud
 Roy Dale
 Stan Bowes
 Tad Skalski
 Valeria Grocholiski
 Yvette Loiselle

MAJOR TROPHIES

Lion Lee Rickey TrophyBiggest Pike
 Governor's TrophyBiggest Walleye
 Lions BAIT TrophyMost Pike by team
 Corporate TrophyMost Walleye by team
 Lions TrophyCatch of the day (total fish by weight))))

Lions, Lioness, Lionette & LEO Clubs Sponsors & Contributors

Alexandria
 Annprior
 Athens
 Aylmer
 Barrhaven
 Brockville
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 Buckingham
 Cardinal
 Chalk River & Area
 Chapeau & District
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 Cornwall Seaway
 Cumberland
 Finch & District
 Gloucester
 Gloucester North
 Greely
 Iroquois- Matilda
 Kanata-Hazeldean
 Killaloe & Area
 Lefayvre
 Low & District
 Madawaska
 Merrickville

Metcalfe & District
 Mountain Township
 Navan
 North Gower
 Orleans
 Osgoode & District
 Ottawa South
 Ottawa Vanier
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 Rockland
 Russell
 Seeley's Bay & District
 Smiths Falls
 Stittsville District
 Thousand Islands
 Vankleek Hill & District
 Westport

Other Contributing Clubs

Brockville Lioness
 Perth Lioness
 Stittsville Lionette
 Shawville Lionette

North Dundas LEO
 Kingston Lions
 Sterling & District Lions
 Clayton N.Y. USA Lions

We thank all of the above clubs and any others that may have contributed after our printing deadline. The BAIT Committee is truly grateful for your excellent support.
 "We Serve"

Prizes, Raffles & Donors List

Once again we have received outstanding support from merchants, retailers and others from all across the region in which our Lions Clubs serve. The numbers of donors far exceeds the space available in which we could acknowledge their contributions individually to BAIT. We thank all of our supporters and we will respond to each of you by letter offering our appreciation for your special gifts.

The people involved in coordinating this Herculean effort were Lion Andre Boissonneault, as the chairman, assisted many others including Lion Barbra Snyder, from the Barrhaven Lions who did another fantastic job arranging prizes from the Hi-tech sector.

Lion Tony Lawson, from the Gloucester North Lions Club, covered most of the costs relating to producing this souvenir program booklet, which was also a very significant and helpful gift.



Frank Freier Award - BAIT Volunteer of the Year 2003

Lion Brian Sullivan

Pictured with Lions Andre Boissonneault & Ed Gutoskie, ZC



The BAIT Committee 2002

Chairman - Lion Bill Sikorsky
Secretary - Lion G.P. Haley

Treasurer - Lion Andre Boissonneault

Sub-committee Chairmen:

- Accommodations Lion Michael Hayes
- Dock Control Lion Norm Edwards
- Anglers & Weigh-in Lion Bob Fournier
- On-site Registration Lion Jim Duff
- Shepherds Lion Brian Sullivan
- Lions/Volunteers Lion James D. Doyle
- On-site Security Lion Roy Molyneux
- Advisor..... Lion Dave Voisey
- PR & Entertainment Lion Al Page
- Club Sponsorships Lion Bob Greenberg
- Red Carpet/Works Lion Gerry Haley
- Food Services Lion Sam Maddin
- Awards & Prizes Lion Andre Boissonneault
- Raffle Prizes Lion Barbra Snyder
- Pins & Paraphernalia Lion Paulette Hayes
- Bus Transportation Lion Karen Doyle
- Sound Systems Lion Tony Lawson
- U.S. Liaison & Pianist Lion George Kahn
- Clothing & Accessories Lion John Chilvers
- Program Design/Printing... Lion C.W. (Gus) Este
- WebPages Lion Gerry Langevin

Special Acknowledgement

- *Nangor Resort *CNIB *Laidlaw Bus *Marie Zetler
- *St Johns Ambulance *Canadian Guide Dogs
- * Arnprior Lions Hall